

## EXHIBIT A

Date:

Dear Owner(s),

Thank you for your interest in building in the Sahhali South community! In an effort to keep our neighborhood a desirable, cohesive, yet unique development, our Architectural Review Board (ARB) will review your development proposal.

Enclosed, please find the following documents:

1. Application for Architectural Review
2. ARB Plan Review Checklist
3. Sahhali South Architectural Fees
4. Construction Guidelines
5. Landscaping Guidelines
6. Homeowner Checklist for New Construction

We recommend that you share these materials with your architect and builder when you begin the design process. In addition, we strongly advise that you, your architect, and your builder carefully review the Sahhali South CC&Rs at the beginning of this process. The documents above require you to provide a narrative of how the design of your home meets our various CC&R requirements.

Please submit your plans to the ARB for review and approval before submitting them to Tillamook County for permits. **You are required to have ARB approval before site preparation or building can begin.**

The ARB will not act on applications from owners who are not current in payment of HOA dues, assessments, late charges, fines, and interest levied by the Board.

Please submit the Application for Architectural Review, the ARB Plan Review Checklist, and a copy of the signed Construction Guidelines, along with your plans and specifications. It is preferred that all required documents be sent electronically and at the same time to [plundeen@sycan.com](mailto:plundeen@sycan.com).

Additionally, owners are required to submit a check for the review of these documents (see Sahhali South Architectural Fees sheet) as well as a check for the refundable damage deposit to: SSHOA, LLC and mail them to 840 Beltline Road, Suite 202, Springfield, OR 97477 Atten: Aubree Nash.

After your application has been submitted, the ARB has 45 days to render a decision, or if additional information is requested by the ARB, a decision will be rendered within 45 days of receipt of the additional information.

If you have any questions, please contact \_\_\_\_\_ at \_\_\_\_\_ . Thank you for your participation and welcome to Sahhali South!

Sincerely,

The Architectural Review Board

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